

# *State of Vermont* ▯ *Department of Libraries* **NEWS**

109 State St., Montpelier, VT 05609 ▯ (802) 828-3261 ▯ <http://dol.state.vt.us>

James H. Douglas, Governor • Sybil Brigham McShane, State Librarian  
No. 127 • February, 2003

## **STATE LIBRARIAN REAPPOINTED**

Vermont Secretary of Administration Michael Smith recently reappointed Sybil Brigham McShane State Librarian. Originally appointed to her post in 1997, McShane was instrumental in obtaining funding from the Freeman Foundation to provide \$10 million in grants to Vermont public libraries through the Vermont Public Library Foundation during 2001-03. In addition, she recently spearheaded a committee to create the Vermont Online Library, an electronic database service available to all libraries and their users statewide. McShane has worked for the Department of Libraries for over 20 years in a number of capacities, beginning as Head of the Reference Services Unit.

McShane is active in national and regional organizations including COSLA, COSLINE, and NELINET and also serves as an ex-officio board member of the Vermont Historical Society. A graduate of Middlebury College and Simmons Graduate School of Library and Information Studies, McShane worked at school, public, and academic libraries before coming to the Department. She implemented the Vermont Automated Libraries System, automating various aspects of interlibrary loan and resource sharing throughout the state.

## **FY2004 BUDGET PICTURE: OK (SO FAR)**

State Librarian Sybil Brigham McShane recently announced that the Governor's proposed Department of Libraries FY2004 budget has been level-funded at the FY2003 level. Because many state agencies are facing 5-10% cuts, she added that the proposed budget acknowledges the Department's efforts, over the past several years, to take a hard look at its programs and services and as a result, staff was reduced from 59 in FY1990 to 37 in FY2004 and three regional libraries were closed. "The restructuring has served to put this department in a position to sustain a core level of services even in difficult economic times," she said.

The Department's proposed FY2004 budget of \$3,401,761 includes \$1,835,727 for personnel, \$1,521,034 for operating expenses, and \$45,000 for grants. State General Funds make up \$2,322,745 of the Department's proposed income, while Federal funding making up most of the rest (\$746,771). The final budget numbers will be not be known until after the General Assembly has acted on the budget bill.

An overview of the Department of Libraries' portion of the Executive Budget can be found at [http://dol.state.vt.us/gopher\\_root5/libraries/misc/lib04overview.pdf](http://dol.state.vt.us/gopher_root5/libraries/misc/lib04overview.pdf). The entire state budget is at <http://www.state.vt.us/fin/Fin Budget Documents/2004 ebr.pdf>.

## DEPARTMENT RECEIVES GATES TRAINING GRANT

The Department of Libraries recently received a one year U.S. Library Training Program Grant from the Bill and Melinda Gates Foundation to strengthen and expand the technology-related areas of its current training and education program. Many of Vermont's public libraries received public access computers and some training from the Gates Foundation in 2000-2001. State Librarian Sybil Brigham McShane noted that "on-going training and technical support are key to the success of public access computing in public libraries and in helping librarians extend access to computers and the Internet for people in need."

Many of the workshops will occur in the Department's Gates Training Lab, also funded by the Gates Foundation in 2001, but the sites and frequency will be expanded to reach more librarians. It is hoped that between 33% and 50% of the staff of public libraries statewide will be able to attend some of the sessions. The Department will also offer some "travel expenses scholarships" for librarians who may need to arrive the day before or leave the day after a training session because of travel distances involved.

A variety of opportunities is planned, from mini-workshops on internet searching, to one day workshops on computer basics, to multi-day sessions on networks. Three "tracks" – basic, intermediate, advanced – will be offered so that there will be something of use to nearly all public library personnel. Some of last year's workshops (e.g., "Health Reference on the Web") will be repeated, and several new ones (e.g., "Genealogy on the Web," "Children's Resources on the Web") will be developed. The Department plans to license online training from a commercial provider that will allow librarians to select courses on using desktop software and other basic applications and learn at their own pace during the two years of the grant.

For specialized training and training for which its staff does not have expertise, Department will contract with either a commercial training provider with which Vermont state government has contracted in the past and/or its regional library network (NELINET). These additional opportunities for basic skills training should increase librarians' ability to pass what they have learned on to the public at their local libraries.

A series of specialized "train-the-trainer" sessions will be offered for librarians with advanced skills who have agreed to make their services available to assist other libraries on an "expenses only" basis. This group will also serve in an ongoing advisory capacity to the Department on the training needs in public libraries.

Mara Siegel, who is also librarian at the Department's Access Office at the University of Vermont's Bailey/Howe Library, will be the point person for the Gates Training Program Grant, teaching several of the workshops and working with Information Technology Manager, Sheila Kearns, to make the necessary arrangements for outside trainers, training and meeting rooms, and scheduling. Besides the Gates grant funds, the Department will use funds awarded by Verizon and some Library Services and Technology Act funds from the Institute of Museum and Library Services to sponsor technology-related workshops during the next two years.

## **LIBRARIES BEGIN VOL SUBSCRIPTIONS**

286 public, school, hospital, and college libraries in the state have subscribed to the Vermont Online Library (VOL) as of January 31. VOL's purpose is to ensure statewide, online access for all Vermont residents and students in Vermont schools and colleges to a wide range of full-text information resources through the licensing of online/electronic information database products. The number of subscribers includes 19 colleges, 109 public libraries, 127 schools, and 3 hospital libraries. One public librarian noted that, because of VOL, her library could now stop its subscription to another online database service, saving \$10,000 a year.

In November, the Department of Libraries entered into a two year contract that allows subscribing libraries to offer VOL resources in their libraries and to their patrons from home or office using a password the libraries provide. About three-quarters of the cost will be covered by state and federal funding and one-quarter by membership payments from Vermont libraries, with public libraries paying \$0.04 per person in their service area.

The Gale Group was chosen to provide the online databases by an advisory committee convened by the Department of Libraries, representing the libraries of the University of Vermont, the Vermont State Colleges, Vermont's independent colleges, public and school libraries. Some of the databases include:

InfoTrac OneFile - a one-stop source for news and periodical articles on a wide range of topics including business, computers, current events, economics, education, environmental issues, health care, hobbies, humanities, law, literature and art, politics, science, social science, sports, technology.

General Reference Center Gold – a general interest database that integrates a variety of sources including newspapers, reference books, and periodicals, many with full-text.

Health and Wellness Resource Center and Alternative Health Module - magazines, journals, newspapers, definitions, directories, and information on Fitness, Pregnancy, Medicine, Nutrition, Diseases, Public Health, Occupational Health and Safety, Alcohol and Drug abuse, Prescription Drugs, Herbal remedies, and alternative or complementary treatments, etc. Included are links to diet, cancer, and health assessment sites as well as government databases.

Business and Company Resource Center - company profiles, brand information, rankings, investment reports, company histories, chronologies and periodicals. Search this database to find detailed company and industry news and information.

There are also databases specifically aimed at children and young adults, broken down by grade level.

Training was provided by the Gale Group in December and will be repeated this spring. In addition, miniworkshops and demonstrations for local library staff members and trustees are available upon request from the Department's regional library consultants. Demonstrations will also be part of this spring's Town Officers Educational Conference workshops for trustees. Publicity materials will also be provided by Gale. More information about databases available as well as training materials, membership information, questions/answers, and downloadable, customizable brochures can be found at the Department's website: [http://dol.state.vt.us/gopher\\_root5/libraries/vol/gale.html](http://dol.state.vt.us/gopher_root5/libraries/vol/gale.html).

## 131 PUBLIC LIBRARIES MEET STANDARDS

The Board of Libraries will meet on March 11 to confirm that 131 public libraries meet the Minimum Standards for Vermont Public Libraries this year. There were no appeals, and one request for a Technical Assistance Team to help the Montgomery Town Library meet standards within the year. This year libraries were again able to apply under either the 1986 or the 1998 version of standards, and those in the following towns meet them (those meeting the 1998 version are marked with an \*):

Alburg*	Greensboro*	Richford*
Arlington*	Groton*	Richmond*
Bakersfield*	Guilford*	Rochester*
Barnet*	Hancock	Rockingham
Barre & br.*	Hardwick	S. Royalton*
Barton*	Hartford*	Rutland*
Barton/Orleans	Hartford/Quechee & Wilder br.*	St. Albans*
Bennington	West Hartford	St. Johnsbury*
North Bennington*	Hartland	Shelburne*
Bradford*	Highgate	Shrewsbury
Brandon*	Hinesburg*	S. Burlington*
Brattleboro*	Huntington	South Hero*
Brighton/Island Pond	Hyde Park	Springfield*
Bristol*	Jericho/Underhill & Jericho*	Stamford
Brookfield	Killington*	Stowe*
Burlington*	Lincoln	Strafford*
Cabot*	S. Londonderry*	Swanton
Canaan*	Lyndonville*	Thetford & Post Mills*
Castleton	Marshfield*	Townshend*
Charlotte	Middlebury*	N. Troy*
Chelsea	Middletown Springs	Tunbridge*
Chester	Milton*	Vergennes
Chittenden	Montgomery (TAT)	Vernon*
Colchester*	Montpelier	Waitsfield*
East Corinth	Morristown*	Wallingford
Craftsbury*	Newbury	Wardsboro*
Danville	Newbury/Wells River*	Warren*
Derby	New Haven	Washington*
Derby Line	Newport*	Waterbury & br.
Dorset*	Northfield*	Weathersfield
Dover*	North Hero	Westford*
Dummerston	Norwich*	West Rutland
Enosburg*	Pawlet*	Whitingham*
Essex	Peacham*	Williamstown*
Essex Junction*	Pittsford*	Williston*
Fairfax*	Plainfield*	Wilmington*
Fairfield*	Pomfret*	Windsor*
Fair Haven*	Poultney	Winooski
Fairlee	Proctor*	Wolcott
Franklin*	Putney*	Woodbury
Georgia*	Randolph*	Woodstock*
Grafton*	Reading	
Grand Isle	Readsboro*	

## 2003 WORKSHOPS OFFER VARIETY

Library staff around the state will have a smorgasbord of Department of Libraries-sponsored continuing education offerings to choose from during 2003. Heading the schedule are two five-day workshops held in two locations each – Reference and Basic Public Library Administration. Special workshops will include many relating to technology funded by the Gates Library Foundation (see above), as well as Legal Reference, Youth Services, Understanding MARC, Public Relations, Adult Programming, Resources for Children on VOL and the web, children's programming and the summer reading program.

The annual listing of DOL workshops with registration forms, plus the revised Certification Guidelines, is available at [http://dol.state.vt.us/gopher\\_root5/libraries/ce/ce.html](http://dol.state.vt.us/gopher_root5/libraries/ce/ce.html). Libraries which are not on the Vermont Automated Libraries System (VALS) received paper copies of the packet in February; all others should download the packet from the pdf file. If you have any difficulties, please call or email Grace W. Greene, Continuing Education Coordinator at 828-3261, [grace.greene@dol.state.vt.us](mailto:grace.greene@dol.state.vt.us). Regional librarians are also available to teach a variety of shorter workshops ("mini workshops") on many topics as noted in the general information preceding the registration forms. Contact yours directly to discuss your needs and work out details.

## VLTA PLANS SPRING TRUSTEES' TRAINING SESSIONS

The Vermont Library Trustees Association, a section of the Vermont Library Association, will again be participating in this spring's Town Officers Educational Conferences (TOECs) sponsored by the Vermont Institute for Government and the UVM Extension Service. Four workshops specifically for trustees will be offered at five locations around the state during April and are open to librarians, trustees, Friends, and volunteers from all public libraries.

Each of the five conferences will begin with a keynote speech at 8:30 am by a member of Governor Jim Douglas' staff. Hour-long workshops begin at 9:30 am, and the trustees "track" will feature the following:

- *Taking care of your librarian* – a trustee and Department of Libraries consultant will discuss roles and responsibilities of librarians and trustees, with an emphasis on offering support without micromanaging
- *Introduction to the Vermont Online Library* – Department of Libraries staff will demonstrate new electronic databases available to all libraries and their users statewide
- *Fundraising for public libraries* – working with town government and Friends groups
- *Fundraising for public libraries* – developing programs of planned giving and writing the annual solicitation letter

Each session will offer time for discussion of a variety of public library-related issues. Dates and locations for the TOECs are:

- Thursday, April 3 – Lyndon State College
- Tuesday, April 15 – Lake Morey Inn, Fairlee
- Monday, April 21 – St. Michael's College, Colchester
- Thursday, April 24 – Howard Dean Educational Center, Springfield (*note new location*)
- Tuesday, April 29 – Rutland Holiday Inn

Attending TOECs is a good way for trustees to feel a more integral part of town affairs because the conferences attract selectboard members, town clerks, listers, and others. Some towns send carloads

to the conferences, and town clerks often know who has registered. For registration information, contact the UVM Extension Service at 223-2389 or on the internet at: <http://crs.uvm.edu/TOECs>. For program information, contact Marianne Kotch, Department of Libraries, 828-2320.

## 2001-2002 STATISTICAL ROUNDUP

Vermont public library use increased slightly in most areas, as did local support in the past fiscal year. Grant funds for collections and technology helped to increase holdings for audio-visual materials and computer hardware and software. The number of programs, program attendance, and outreach services also rose in part due to various grant programs. Interestingly, there were slight decreases in the number of books owned and interlibrary loans received.

### Selected 2001-2002 Service Statistics

➤ Total book/serial volumes	2,528,668	(4.15 per capita)
Audio materials	83,028	
Video materials	70,303	
Materials in electronic format	2,952	
Periodical subscriptions	7,808	
➤ Total public library attendance	2,679,360	(4.40 per capita)
➤ Total reference transactions	347,305	(0.57 per capita)
➤ Total circulation	3,739,925	(6.14 per capita)
➤ Total interlibrary loans received	37,825	
➤ Total program attendance	208,783 at 13,332 programs for adults and children	
➤ Total deliveries to: individual homes	3,668	
day care providers	5,466	
others (senior housing, meal sites, pools, etc.)	2,886	
➤ Total number of personal computers – 892		
➤ Total number of computers available for public use – 623		
➤ Total number of libraries offering direct public access to the internet – 127 (51% high speed)		

### Selected Public Library Finance, 2001-2002

➤ Local government appropriations	\$ 9,467,942	(\$15.55 per capita)
➤ Total operating income	\$13,343,366	(\$21.92 per capita)
➤ Total additional received/spent from various grant sources	\$ 5,353,328	
➤ Total staff expenditures	\$ 8,418,371	(\$13.83 per capita)
➤ Total collection expenditures	\$ 1,951,367	(\$3.21 per capita)
➤ Total operating expenditures	\$13,906,963	(\$22.84 per capita)

*Note: all per capita figures using total state population of 608,827.*

Statistics of local libraries, 2001-2002, broken down by population range, are available at the Department of Libraries website <http://dol.state.vt.us/> (under "Librarians' Resources") and hard copy via email from [marianne.kotch@dol.state.vt.us](mailto:marianne.kotch@dol.state.vt.us).

# FOR FUTURE REFERENCE...

by Marjorie D. Zunder  
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## **\$10.00 minimum and out of state interlibrary loan...**

The new minimum fee for out of state borrowing is \$10.00 per request. When you ask DOL ILL for out of state lenders, we always give you free lenders first. If you want to try borrowing from out of state when there are no libraries willing to lend at no charge, your library or the patron must be willing to pay a minimum of \$10.00 per request. You may also give an amount higher than \$10.00 when your patron is willing to pay whatever costs are necessary to obtain needed material. Of the libraries that charge fees for interlibrary loan, there are very few that charge less than \$10.00. For these libraries that charge, the same fee usually applies to either a book loan or to a photocopy. We are fortunate to have many out of state libraries willing to provide interlibrary loans at no charge.

## **DOL videos and interlibrary loan...**

Videos owned by the Department of Libraries are listed in DOLCAT with the location "AV SERV," even though they are physically located at the Midstate Regional Library. Please send your requests for DOL videos to [mrl\\_ill@dol.state.vt.us](mailto:mrl_ill@dol.state.vt.us). This procedure is now part of the web2 instructions.

## **Vermont Interlibrary Loan Code approved...**

The Vermont Library Association Board and the Vermont Educational Media Association Board have approved the revised Vermont ILL Code. The full text of the Code is now in the Publications section of the VLA web site, <http://www.vermontlibraries.org/illcode.html>. The Vermont Interlibrary Loan Advisory Group (ILLAG) is responsible for revising the Code. Members of ILLAG are Chris Burchstead, Rockingham Free Public Library, Kristen Hindes, St. Michael's College, Jill Markolf, Warren Public Library, Caroline Marotti, Rutland Free Library, Vicky Palmer, Union 32 High School Library, Nancy Rosedale, University of Vermont, Michael Taylor, Vermont Technical College and Marjorie Zunder, VT Dept. of Libraries. Together, these librarians have given much time and talent to the Vermont Resource Sharing Network. ILLAG meets regularly to discuss Vermont interlibrary loan concerns. If you would like to serve on this committee or wish to suggest a topic for discussion, please contact Marjorie Zunder, 802-828-3261 or [mzunder@dol.state.vt.us](mailto:mzunder@dol.state.vt.us).

Overall, the Vermont Code is now more similar to the National ILL Code, both in content and in style. It will be easier to coordinate changes to the Vermont Code the next time the National Code is revised. Some new provisions of the Vermont Interlibrary Loan Code:

1. Provide interlibrary loan service regardless of the economic status, national origin or disability of the library user.
2. Lend as freely as you borrow, e.g. if you do not lend videos, do not request them.
3. Provide for staff backup so that ILL service is continuous regardless of staff changes, vacations, etc.
4. Lenders may recall loaned materials if needed. Borrowers must contact patrons promptly in response to a recall.

## **Grants web page updated...**

The Department of Libraries Grants Collection web page is now updated. The web address is [http://dol.state.vt.us/www\\_root/html/dolgrantcoll.html](http://dol.state.vt.us/www_root/html/dolgrantcoll.html). You may also go to the DOL web site and scroll down to the link, "Grants Collection," under "Vermont Government and Library Information." Please encourage anyone wanting to do grants research to come to the Dept. of Libraries central offices to use the Foundation Center database. This database provides searching by subject to help researchers locate grantmakers willing to fund a particular project. The database is also available at the Ilsley Library, Middlebury. Ilsley now has a grants collection very similar to the one at the Dept. of Libraries.

## **News for genealogists...**

AncestryPlus is now available onsite at the Dept. of Libraries Reference and Law Library (109 State St., Montpelier). AncestryPlus is the enhanced version of Ancestry.com with information on 1.7 billion names, more than 3,000 databases and a variety of genealogical research tools. AncestryPlus also includes the Passenger and Immigration Lists Index with published lists of 2.8 million passengers who arrived in the 17<sup>th</sup> to 19<sup>th</sup> centuries. All are welcome to use this new, on-site resource.

## **LIBRARIES HOLD LEGISLATIVE BREAKFASTS**

Regional groups of librarians and trustees around the state invited area legislators for breakfast on or around Monday, February 10. Organized by the Vermont Library Association's Government Relations Committee, the gatherings were seen as opportunities for librarians and trustees to "show and tell the good things" their libraries are doing through dialog, display materials and sample promotional materials. Librarians discussed various grant projects and activities while legislators told about the legislative process and current financial realities. All shared stories about the needs of Vermonters for information, access to information technology, literacy from the earliest age, programs for young adults, and outreach services.

Librarians also offered legislators demonstrations of the Vermont Online Library which is available to library users at their libraries, homes, schools, and offices. Groups holding breakfasts and breakfast locations were as follows:

Addison County Librarians – Middlebury  
Central Vermont Librarians – Waterbury  
Caledonia/Orange Counties – Lyndonville (Mar. 6)  
Chittenden County Librarians – Essex Jct. (April 7)  
Lamoille County Librarians – Morrisville

North Country Library Coalition – N. Troy (Feb. 24)  
Orange County Librarians – Randolph  
Rutland County Librarians - Pittsford  
Windham County Libraries – Brattleboro  
Windsor County Libraries – Hartland (Feb. 17)

## **VIRUSES AND VIRUS HOAXES**

Every librarian needs to know about detecting and protecting computers from viruses. What is a virus? A virus is malicious code that may cause major damage as it attaches to files, floppy disks or the hard drive of the computer. The infected computer spreads the virus to others, often before problems appear to the user. To avoid loss of your files, computer, and good reputation, educate yourself and take some basic precautions.

1. Protect your computer by purchasing anti-virus software from a reputable company, such as McAfee or Symantec (Norton anti-virus software). Install the software, update it at least weekly, if not daily, especially for public access computers, and set it up to do a complete scan of your computer every time you boot it. Carnegie Mellon provides an excellent web site of computer virus resources, including a list of anti-virus vendors at [http://www.cert.org/other\\_sources/viruses.html](http://www.cert.org/other_sources/viruses.html).
2. Use your anti-virus software to scan any new programs or files before opening them, including purchased floppy disks or CD-ROMs. Most anti-virus software can be set up to check files each time they are accessed (opened, copied, moved, or run); this is sometimes called "real-time" protection.
3. Be suspicious of any file attached to e-mail, even when you know the sender. Attachments will not travel through VALS e-mail, but most libraries do have other email accounts that are subject to virus infection. Never open an attachment without scanning it with current anti-virus protection. If your anti-virus software is set up to offer "real-time" protection it should scan attachments and other downloaded files automatically, but when in doubt, scan a file manually before opening it.
4. Downloading files from the Internet to the computer hard drive is a notorious source of viruses. Don't open binary files, Word documents, or Excel files unless you know the web site. Don't allow files to be downloaded from on-line chat sessions.
5. Back up your files regularly, especially the files you can't do without like address books, local databases, and complex documents. If a virus destroys your files, you'll still have the back-up copies.
6. Delete junk e-mail and chain e-mail. Don't forward it and don't reply to it. Spam, unsolicited e-mail, slows down communication on the Internet.



7. Don't assume that virus warnings and instructions on disinfection that arrive via email are correct. Hoaxes are everywhere, clogging e-mail. Check the virus hoax sites such as <http://www.symantec.com/avcenter/hoax.html> and <http://vil.mcafee.com/hoax.asp> before forwarding instructions.

Want to learn more about viruses? Try <http://www.faqs.org/faqs/computer-virus/new-users/> or "Is Your Library Immunized?" by Jeff Bobicki (Library Journal, January 2000, available on Infotrac). Attend training and talk to computer teachers or consultants. DOL can provide you general guidance on computer protection and maintenance such as this article. However, if your library has more than a couple of computers, you should probably consult a computer professional. If your library operates a local area network DOL strongly recommends that you contract with a professional computer service for ongoing computer maintenance and protection. If you wait until a virus has infected your computers to engage these services, your needs are not likely to be a priority.

*--Amy Howlett  
Southeast Regional Consultant*

## **\*\*AVAILABLE...\*\***

### **RESOURCES...**

...Ninth Annual Reading Rainbow Young Writers and Illustrators Contest, a national competition for children in kindergarten through third grade, encourages them to create their own stories and colorful illustrations. The books will be judged locally, with each grade level being judged separately. There will be local prizes awarded to the top three entries in each level. The first prize winners will be submitted to the national contest. Entries are now being accepted and must be received at VPT by March 18, 2003. All entries must be submitted with an official entry form and follow the national guidelines. For an entry form and contest rules please call 1-800-639-3351 or visit VPT's website at [vpt.org](http://vpt.org).

...Vermont Earth Institute (VEI) collection of children's books concerning sustainable living available for two month loan. Most of the books are picture books. The concept of sustainable living relates to personal choices and environmental stewardship, and VEI chose the books to assist elementary school faculty in teaching this somewhat intangible topic. The books, plot summaries, and suggested teaching applications are listed on VEI's web site at: [www.vtearthinstitute.org/sustainable living.html](http://www.vtearthinstitute.org/sustainable%20living.html). The books can be used to launch discussions, projects, and reflections on how we are interdependent with everything in our world. Contact Barbara Duncan, 649-5168.

...Talking About Books (TAB) offers book rentals to libraries and reading groups for a modest price. TAB owner Monique Hayden recently announced that the VT Humanities Council will soon be transferring the bulk of the VCB Neighborhood Reading collection to TAB. This opportunity will greatly expand the collection of adult titles quickly. For more information about TAB, call Hayden at (802) 433-6170 or check out the website <http://www.talkingaboutbooks.com/>.

...Mystery Writers of America (MWA) have been developing a database of the names and contact information for libraries interested in sponsoring programs with mystery writers as speakers. The database will allow MWA members who are in a library's local area or visiting it to contact the library about the possibility of a program. No library will be obligated to sponsor a program with any individual writer or group of writers. There is no cost to libraries to be listed in the database. MWA is the organization that awards the Edgars, and has been representing mystery writers for more than 50 years. Learn more about the database at <http://www.mysterywriters.org>.

...Membership in Association of Rural and Small Libraries, a network of individuals organized by Clarion University's Center for the Study of Rural Librarianship - \$39/year - ARSL, Clarion Univ. of PA, 840 Wood St., Clarion, PA 16214-1232, (814) 393-2383; <http://arsl.clarion.edu>.

### **GRANTS...**

...The Vermont Community Foundation recently announced the annual round for the Paul Post Fund Award, a special grant program for Vermont Libraries in memory of a 12 year-old who was killed in 1987. Any public or school library "with a plan or program to serve its young adult population", which would normally be grades 6-12, may apply. The fund is primarily interested in projects with a program component such as a summer reading group, an after-school discussion group, authors' visits, etc. Libraries receiving grants last year included Brookfield Free Public, Haston (Franklin), Lake Region Union High

School (Orleans), Mater Christi School (Burlington), Rockingham Free Public. The typical grant will be in the \$100 - \$500 range. For an application form and guidelines, or for further information on what's been funded in the past, contact Judy Dunning at the Vermont Community Foundation, P.O. Box 30, Middlebury, VT 05753, (802) 388-3355. Deadline for applying is June 1, 2003, with a decision by the end of July.

### **CONTINUING EDUCATION...**

...Simmons College Graduate School of Library and Information Studies spring, 2003, continuing education brochure lists over 35 half-day, full-day, evening, and weekend institutes and workshops each semester at the Simmons campus, online, and elsewhere throughout New England. Call 617-521-2803 or visit the website at <http://gslisce.simmons.edu>.

...The Vermont Association of Non-Profit Organizations offers a variety of workshop possibilities on its website, <http://www.vanpo.org/> including those of the Vermont Community Foundations Technical Assistance Program (TAP-VT). This spring's offerings include in-depth looks at grants, leadership, personnel issues, and financial management. In addition, VANPO offers health insurance at group rates for members' employees.

### **WEBSITES TO EXPLORE...**

... <http://cal-webs.org/if.html> - Colorado Library Association Intellectual Freedom Committee guidelines for law enforcement inquiries, adapted from the ALA guidelines in response to the USA Patriot Act. More information about the USA Patriot Act may be found at the ALA website: <http://www.ala.org/>.

... <https://cs.ala.org/@yourlibrary/photocontest.cfm> - downloadable photos featuring librarians and library users for libraries to use in publicity and promotion from the American Library Association.

## **\*COMING EVENTS\***

Tues., March 4 – State holiday. Department of Libraries central office and regional libraries closed.

Fri., March 7, 9:30 am – Public Library Directors Quarterly Forum, Midstate Regional Library, Berlin. Topics for discussion: genealogy, USA PATRIOT Act, budgets. Contact: Marianne Kotch, 828-2320.

Thurs., March 13, 9:30 am – "Graphic Novels," VLA CAYAL winter conference, Aldrich Public Library, Barre. Contact: Emilie Alexander, [ealexander22@yahoo.com](mailto:ealexander22@yahoo.com).

Wed., March 19, 9:30 am (public libraries); 2:30 p.m. (school libraries) – Vermont Online Library training, Midstate Regional Library, Berlin. Contact: Sheila Kearns, 828-3261. Repeats Thurs., March 20 – Sherburne Memorial Library, Killington.

Thurs., March 20, 9:30 am – Vermont Library Assn. board meeting, Midstate Regional Library. Contact: Karen Lane, 476-7550.

Fri., March 21 – "The Art of the Book" workshop sponsored by the New England Round Table of Children's Librarians (NERTCL), Eric Carle Museum of Picture Book Art, Amherst, MA. Speakers to include Vera Williams, Carol Goldenberg, Will Eisner. Registration fee. Contact: NERTCL, <http://www.nelib.org/nertcl>.

Wed., March 26, 9:30 am – "Summer Feast" workshop on statewide children's summer reading program, Bennington Free Library. Repeats: Thurs., March 27, Brown Public Library, Northfield. Contact: Grace W. Greene, 828-3261.

Tues., April 1, 9:00 am – Children's Materials Review Session, Brown Public Library, Northfield. Repeats: Wed., April 2 – Milton Public Library; Thurs., April 3 – Sherburne Memorial Library, Killington; Tues, April 8 – Butterfield Library, Westminster; Thurs., April 10 – Northeast Regional Library, St. Johnsbury. Contact: Grace W. Greene, 828-3261.

Thurs., April 3, 8:00 am – Vermont Library Trustees Assn. workshops in conjunction with Town Officers Educational Conference, Lyndon State College. Repeats Tues., April 15 – Lake Morey Inn, Fairlee; Mon., April 21 – St. Michael's College, Colchester; Thurs., April 24 – Springfield HS; Tues., April 29 – Rutland Holiday Inn. Registration fee. Contact UVM Extension Service, 223-2389, to register. Contact Marianne Kotch, 828-2320, for program details.

Fri., April 4, 9:00 am – Central Vermont Librarians Assn. meeting, Midstate Regional Library, Berlin. Discussion topics: keeping going after VPLF, cooperative projects, "Cyber-CEVLA." Contact: Marianne Kotch, 828-2320.

Sat., April 12, 9:30 am – A Day for Friends and their Librarians, Hartland Public Library. Keynote speaker: Doris Bass, former president of FOLUSA. Bring sample publicity and fundraising materials for show and tell. Contact: Marianne Kotch, 828-2320.

Tues., April 15, 10:30 am – Vermont Board of Libraries meeting, Midstate Regional Library, Berlin. Contact: Sybil Brigham McShane, 828-3265.

Mon.-Fri., April 21-25, 9:30 am each day – Basic Reference workshop, St. Johnsbury Academy. Contact: Grace W. Greene, 828-3261. Repeats June 23-27, Sherburne Memorial Library, Killington.

Tues., April 22 - for the second annual New England Consumer Health Information Conference, with focus on Environmental Health, Quality Inn and Conference Center in Sturbridge, MA. Sponsored by Lyman Maynard Stowe Library, University of Connecticut Health Center, Farmington CT; funded by the National Library of Medicine, National Network of Libraries of Medicine - New England Region.

Tues., May 2, 9:30 am – Dorothy Canfield Fisher Award Conference, Rutland Holiday Inn. Fee: \$65 for VLA or VEMA members. Contact: Grace W. Greene, 828-3261.

Tues., May 16, 9:30 am – "Legal Reference" workshop, Midstate Regional Library, Berlin. Contact: Grace W. Greene, 828-3261.

Tues. & Wed., May 20 & 21 – Vermont Library Conference, Radisson Hotel, Burlington. Contact: Susan Englese, Conference Coordinator, 802-872-0267, [VLCSUSAN@aol.com](mailto:VLCSUSAN@aol.com)

Wed., May 28, 9:30 am – "Understanding MARC" workshop, Northeast Regional Library, St. Johnsbury. Contact: Grace W. Greene, 828-3261. Repeats June 5, Ilsley Public Library, Middlebury.

## YOUTH SERVICES NEWS

by Grace W. Greene, Children's Services Consultant

[grace.greene@dol.state.vt.us](mailto:grace.greene@dol.state.vt.us)

828-3261

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### Spring Materials Review Sessions...

The experiment we tried this fall (having one live session of Materials Review and four videotaped ones) worked out fine. Therefore, we will have the same format this spring, except that I will do the reviews alone because Leda Schubert has retired from the Department of Education, and there is not yet a replacement. The live presentation will again be held at the Brown Public Library in Northfield (directions below). As in the fall, this will not be the only chance to see the books. The books will be at the four other regular locations, with the reviews inserted in them. I will review as many books as I always do, but the reviews will be done orally only at the one spot. A regional librarian will be at each of the locations to facilitate the program. The schedule is as follows:

Brown Public Library, Northfield*	Tuesday, April 1
Milton Public Library	Wednesday, April 2
Sherburne Memorial Library, Killington	Thursday, April 3
Butterfield Library, Westminster	Wednesday, April 9
Northeast Regional Library, St. Johnsbury	Thursday, April 10

All programs will begin at 9:00 a.m. There will be a formal part to the program and then plenty of time to examine all the books.

*\*Directions to the Brown Public Library in Northfield: From the North, take I89 to Exit 8 (Montpelier) and follow Route 12 South; from the South, take I89 to Exit 5 (Northfield/Williamstown) and take Route 12 North. The library is located on Route 12 (Main Street) in downtown Northfield. Parking is available in the library parking lots, and in the United Church parking lot directly across the street from the library. The library telephone number is 485-4621.*

### **Performers' Manual...**

The biennial directory, PROGRAMS FOR CHILDREN, that lists hundreds of performers and speakers is now available in pdf format on the Department of Libraries website at: [http://dol.state.vt.us/gopher\\_root5/libraries/cbec/performdir.html](http://dol.state.vt.us/gopher_root5/libraries/cbec/performdir.html) and, in limited quantity, in hard copy. There are many new entries, so finding someone to come to your library or school should be easier than ever. If you would like a copy, please request one from Jenn Weed (828-3261; email: [CBEC@dol.state.vt.us](mailto:CBEC@dol.state.vt.us)).

### **Summer Feast...**

For a scrumptious summer of reading, we are preparing to mail the summer reading program packet to public libraries in March. The packet will contain the manual for Summer Feast as well as an order form for the promotional materials. Those libraries that did not use the materials will receive an order form and may request a manual, but won't get one automatically. Please be sure to send in your order form for summer materials by the deadline - **April 25** - to ensure delivery on time. Because statistics are so important when we are planning and budgeting, we are going to require all libraries to return a very short and simple form. This will be the price of the summer materials. We will provide a free manual, two kinds of posters, reading records, certificates, and bookmarks, and all you have to do, in return, is fill out and send back the evaluation form.

For the third year, we were able to produce the materials in full color thanks to the generosity of two Vermont banks - KeyBank which donated money, and the Chittenden Bank which donated printing and money towards the paper. Please mention these businesses in your PR so they get proper credit. Without them we will be back to boring old one color art! The biggest thanks go to Eileen Christelow, Vermont illustrator extraordinaire, who created the delicious artwork for all the materials. The reading record this year is designed to look like a picnic basket, and opens to display the list of books read. and stamp the picnic baskets with an ant stamp also designed by Eileen.

Again this year we will have a t-shirt created by Only Once Graphics in Burlington to celebrate Summer Feast. They will use the artwork from the poster to create a full color t-shirt that says "Summer Feast" and "Vermont Summer Reading Program." The date will not be on the shirt. Order forms will be sent at the same time as the manual. At the time of this writing, the cost has not been finalized, but it will be in the \$4.00-4.50 range, plus shipping and handling. We will send in the order all together, but they will ship the shirts directly to your libraries.

### **Book Discussion Books...**

The Department of Libraries Children's Book Exhibit Center has about 75 titles in multiple copies to loan for discussions. In order to streamline the process of borrowing these books, we are changing the procedures. No longer do you have to call and book them in advance. You may now order them as you would any ILL request, and they now circulate for 60 rather than 30 days. Unfortunately, you will not be able to reserve them months in advance, but with the expanded borrowing period, you will still be able to plan ahead.

To borrow multiple copies of books from CBEC, find the title you want to borrow in the Web2 catalog at the "DOLCAT search" screen. Before you type in your search, click on the "numeric searches..." button. At the numeric searches screen, type "discussion book" in the search box, even though it is not a numeric search. Your search results will be a list of the discussion book set titles. You may wish to print out these pages. Request only from a Web2 record that lists copies with the call number "Discussion Book." For each title, send only one request. Add a note in the "Comments" box with the number of copies you need, e.g. "Please send 8 copies." Send your request to [dol\\_ill@dol.state.vt.us](mailto:dol_ill@dol.state.vt.us)

### **DCF Conference...**

The first-ever Dorothy Canfield Fisher conference will be held at the Holiday Inn in Rutland on Friday, May 2, 2003. Under the theme, "Sharing the Best: Successful Middle School Programs," the conference will focus on reading for grades 4-8 in general, as well as the DCF program in particular. Lois Lowry, two-time Newbery medallist, will be the keynote speaker in the morning, and the afternoon speaker will be Linda Rief, a seventh and eighth grade language arts teacher from New Hampshire who has written several books on literacy in the classroom. In addition, there will be workshops on various aspects of reading, discussing books, linking to standards, helping struggling readers, managing a literature program, etc.

Books (both those on the 2003-2004 DCF master list and ones by Lowry and Rief) will be for sale, and there will be door prizes and giveaways. The conference is cosponsored by the Friends of DCF, the Department of Libraries, the Department of Education, the Vermont Reads Institute, Vermont-NEA, VLA, VEMA, the Vermont Center for the Book, the Vermont Association of Middle Level Educators, the Vermont Council on Reading, Vermont Public Radio and Verizon. Registration is \$85, but members of VLA, VEMA and VT-NEA will get a \$20 discount. Registration forms were sent out to all libraries and schools in February, but if you didn't get one, you can print one out from the DCF website: <http://www.mpsvt.org/msms/DCF/brochure03.htm>. Feel free to copy the brochure for teachers and others.

### **Newbery and Caldecott Awards...**

In January the American Library Association announced the winners of the 2003 Newbery and Caldecott medals. The Newbery medal went to Avi for CRISPIN: THE CROSS OF LEAD (Hyperion), and the Caldecott to Eric Rohmann for MY FRIEND RABBIT. Honor books for the Newbery Medal are: THE HOUSE OF SCORPION by Nancy Farmer (Atheneum); PICTURES OF HOLLIS WOODS by Patricia Reilly Giff (Random); HOOT by Carl Hiaasen (Knopf); A CORNER OF THE UNIVERSE by Ann Martin and SURVIVING THE APPLEWHITES by Stephanie Tolan (HarperCollins). The honor books for the Caldecott are: THE SPIDER AND THE FLY illustrated by Tony DiTerlizzi, written by Mary Howitt (Simon and Schuster); HONDO AND FABIAN by Peter McCarty (Holt) and NOAH'S ARK by Jerry Pinkney (SeaStar). A complete listing of these and other awards can be found at this link: [http://www.ala.org/pio/media\\_awards.html](http://www.ala.org/pio/media_awards.html)

### **Ezra Jack Keats Grants...**

The Ezra Jack Keats Foundation has just announced that, in celebration of the fortieth anniversary of the publication of THE SNOWY DAY, \$40,000 will be awarded in the Fifteenth Annual Minigrants Program in December 2003 for innovative and imaginative programs in public libraries and public school libraries designed to combat illiteracy. Minigrants of \$350 are available for such programs. The deadline for submissions is September 15, 2003. Programs that will be considered include storytelling, innovative or noteworthy workshops, and festivals. Workshops targeted at parents and librarians are also considered worthy. Programs featuring the works of Ezra Jack Keats will be given special attention. Applications for proposals may be found at the Keats website: <http://www.ezra-jack-keats.org/>.

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News is published four times each year by the Vermont Department of Libraries and is distributed to all Vermont libraries, trustee chairs, state legislators, and others who care about Vermont libraries. News is available upon request in Braille, in large print, or on disk. Call 828-3261. NEWS is supported in part by the Institute of Museum and Library Services, a federal agency, through the Library Services and Technology Act.



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